



BOARD OF EDUCATION

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Superintendent, Dr. Barry D. Collins, Ed.D.

POSITION TITLE: Refrigeration Mechanic

REPORTS TO: Maintenance Director

BEGINNING DATE: Open until filled

NATURE OF WORK:

An employee in this class performs duties involving the installation, maintenance, operation, and repair of refrigeration equipment. This employee receives work assignments and plans a sequence of steps. Most problems are resolved independently, except for work of an unusual nature, in which the employee may consult an outside source. Errors may result in disruption of the work of others, and if not readily detected, may result in substantial financial loss. General supervision is received.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:

- Considerable knowledge of the practices, methods, materials and equipment used in refrigeration maintenance
- Considerable knowledge of the different types of refrigeration systems
- Skill in the use of tools and materials used in the trade
- Ability to follow oral or written instructions
- Must be able to obtain CDL) permit within 6 months of employment & CDL License within 1 year of employment.
- Must be able to drive to a variety of school sites
- Must be willing to work weekends or afternoons when necessary
- Must have & maintain a driving record that qualifies for school system insurance coverage.
- Ability to maintain composure in difficult situations

EDUCATION AND TRAINING:

- High school diploma or equivalent
- Considerable experience in the installation, maintenance & repair of refrigeration equipment and/or equivalent combination of education and experience

TERM OF EMPLOYMENT: 12 months

SALARY: Salary Grade 61

FLSA Status: Non-Exempt

PERFORMANCE RESPONSIBILITIES:

1. Inspects controls, fan, condenser, evaporator, or compressor to determine need for repair or replacement.

2. Repairs or replaces defective components reassembling refrigeration units to work orders and blueprint specifications.
3. Observes temperature and pressure readings, replaces coolant, and adjusts controls to obtain specified operation of equipment.
4. Oils and cleans refrigeration equipment.
5. Conducts periodic inspection of refrigeration equipment making immediate necessary adjustments and repairs.
6. Adheres to mandated uniform procedures.
7. Performs other duties as specified by the Maintenance Director/Maintenance Supervisor or their designee.

PHYSICAL REQUIREMENTS:

- Ability to lift moderate to heavy weight (80-100 pounds), 25 pounds routinely and 100 pounds occasionally.
- Ability to stand, walk, run, bend, stoop, push, pull, reach, and climb ladders, for extended periods of time.
- Ability to reach with hands and arms routinely and to carry materials (such as tools, parts, and equipment)
- Must be capable of & willing to climb ladders & work on scaffold and lifts.

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job. Interested individuals are to complete an online application which can be found at www.onslow.k12.nc.us.

Onslow County Schools does not discriminate based on race, color, national origin, sex, disability, or age in its programs and activities. Onslow County Schools is an EQUAL OPPORTUNITY EMPLOYER.

I have read and understand the requirements for the position of Refrigeration Mechanic. I certify that I can perform all essential functions of this position.

Name

Date

Witness

Date