




Department of Human Resources and Student Services
200 Broadhurst Rd.
Jacksonville, NC 28540
(910) 455-2211

TO: Parent/Legal Guardian/Court-Appointed Custodian

FROM: Dr. CJ Korenek, Chief of Human Resources and Student Services 

REFERENCE: Onslow County Board of Education Policy 4130 - Discretionary Admission

Individuals requesting an out-of-county placement must return the following four documents:

- **Original Out-of-County Student Application** (attached) to attend Onslow County Schools
- **Release Letter** from the local education agency (LEA) in which the parent/legal guardian presently resides
- **Student Conduct Report Form** (attached) completed by an administrator from the school the student last attended
- **Transcript or Latest Report Card** from the school last attended

The application may be submitted via email to Leigh.Bizzell@onslow.k12.nc.us, or it may be mailed or presented in person to:

Onslow County Schools
Attn: Student Services
200 Broadhurst Road
Jacksonville, NC 28540

The completed application will be presented to the Onslow County Board of Education for review and action. You will be notified of the Board's decision by letter. **Tuition for the 2024-2025 school year is \$2757.00 for each child.** Upon written notification of approval, and prior to the student's enrollment, tuition is to be paid in full at the central office where you will be issued a receipt of payment. Tuition is to be paid by cash, certified check, or money order, made payable to **ONSLow COUNTY SCHOOLS**.

Tuition is not required for Onslow County Schools employees or active-duty service members living aboard a military installation.

Completed applications for out-of-county placement for the beginning of the 2024-2025 school year must be submitted no later than **July 1, 2024**, to allow sufficient time for the Board to respond to the request prior to the first day of school.

Parents or legal guardians who own real property and paid real property taxes to Onslow County for tax year 2023 may be eligible for a credit toward tuition. Please contact Student Services at (910) 455-2211 regarding the credit.

Per the North Carolina High School Athletic Association: Absent a bona fide move, a student transferring from a member school in one Local Education Agency (LEA) to another member school in a different LEA must sit out 365 days for athletic participation. Exceptions for immediate athletic eligibility for transfers from one LEA to a different LEA will be heard by a special NCHSAA transfer committee. NCHSAA waiver forms are available on our website under Athletic Eligibility.



ONslow
COUNTY
SCHOOLS



ONslow COUNTY SCHOOLS
Request for Reassignment - Out-of-County Application
2024-2025 School Year

Student Name _____ Date of Birth _____ 2024/25 Grade Level _____
(Last) (First) (MI)

Request to Attend Onslow County Schools

County (LEA) of Residence _____
School Requesting to Attend _____
Attending/Last School Attended _____

Tuition situations only: Did you own real property and pay real property taxes to Onslow County in 2023?
If yes, please attach a paid tax receipt from the Onslow County Tax Office for the tax year 2023 to be eligible for a tuition credit.

Request to be Released from Onslow County Schools

County (LEA) Requesting to be released to _____
School requesting to attend _____
Attending/Last School Attended _____

Parent/Legal Guardian Information

Parent/Legal Guardian Name _____
Parent/Legal Guardian Address _____
City _____ State _____ Zip _____

Mailing Address (If different from above) _____
Home Phone _____ Cell Phone _____ Work Phone _____
Parent/Guardian Email Address: _____

Middle/High School Students Only:

Does this student participate in athletics? [] Yes [] No If yes, name of sport(s): _____

Per NCHSAA (North Carolina High School Athletic Association) policy, a student may not participate in the same sport at a second school during the same sport season, except in the event of a bona fide change in residence of the parent(s), legal guardian or legal custodian. The change of schools must be contemporaneous with the change of residence.

Absent a bona fide move, a student transferring from a member school in one Local Education Agency (LEA) to another member school in a different LEA must sit out 365 days for athletic participation. Exceptions for immediate athletic eligibility for transfers from one LEA to a different LEA will be heard by a special NCHSAA transfer committee. Waiver information is available on the Onslow County Schools website.

As the parent or court appointed legal guardian/legal custodian, I understand that if this request is approved, I must provide transportation to and from school. An out of county transfer is a privilege and that, if approved, the student must maintain daily punctuality, good attendance, satisfactory grades, and conduct.

Signature of Parent _____ Date _____

*******For Office Use*******

Released by Home Unit [] Yes [] No Satisfactory Student Report [] Yes [] No
Will pay tuition fee [] Yes [] No Transcript/Latest Report Card Attached [] Yes [] No
Eligible for tuition credit [] Yes [] No Tuition Amount Due \$ _____



ONslow
COUNTY
SCHOOLS



TO: Principal or Other School Administrator
FROM: Onslow County Schools Student Services
SUBJECT: Student Conduct Report for Out-of-County Student Admission Request

Parent/Guardian: Please have the principal or other school administrator complete the following report:

Full Name of Student: _____

Name of School: _____

2023 -2024 Grade: _____

Does the student have an Individual Education Plan (I.E.P.)? Yes No

Was the student in good academic standing during the 2023-2024 school year? Yes No

Was the student's conduct acceptable during the 2023-2024 school year? Yes No

Was the student's attendance acceptable during the 2023-2024 school year? Yes No

If no, please explain _____

If the conduct was not acceptable:

Is the student eligible to return to your school? Yes No

Was the student suspended out-of-school during the 2023-2024 school year? Yes No

If yes, for how many days? _____

For what reason(s)? _____

Name of School Administrator

Signature of School Administrator

Date

School Phone Number