

**NORTH CAROLINA VIRTUAL PUBLIC SCHOOL  
ENROLLMENT FORM  
RICHLANDS HIGH SCHOOL**

Student Name: \_\_\_\_\_ NCWise #: \_\_\_\_\_  
 Year Entered 9<sup>th</sup> Grade: \_\_\_\_\_ Current Grade: \_\_\_\_\_  
 Total # of Earned Credits: \_\_\_\_\_ Current GPA: \_\_\_\_\_ Unweighted \_\_\_\_\_ Weighted \_\_\_\_\_  
 NCVPS Enrollment Agreement Signed and Dated:  Yes  No  
 Parent/Guardian Phone # (Mother): Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_  
 Parent/Guardian Phone # (Father): Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_  
 Email Address (Mother): \_\_\_\_\_  
 Email Address (Father): \_\_\_\_\_

Student has previously requested enrollment in NCVPS:  Yes  No  
 If answer to above statement is "Yes", complete the following information.

Course Name	Passed/Grade	Failed/Grade	Dropped	Disenrolled
_____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/>	<input type="checkbox"/>

Course(s) Requesting Enrollment In (Some courses are year-long, check with the ELA)

Course Name	Fall Semester	Spring Semester	Year Long	Home Rm.		
				Teacher Approval	Guidance Approval	Principal Approval
1. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Signatures of Homeroom Teacher, Guidance, and Principal

Course #	Homeroom Teacher	Guidance	Principal
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

Date ELA receives document with all signatures: \_\_\_\_\_  
 Date ELA notifies student and parent of approval or disapproval: \_\_\_\_\_  
 If approved, date ELA sends enrollment to Registrar: \_\_\_\_\_  
 Date Registrar notifies ELA that enrollment has been submitted: \_\_\_\_\_  
 If disapproved, date parent(s)/guardian(s) request conference with Principal for remedy: \_\_\_\_\_  
 Date Principal makes final disposition: \_\_\_\_\_  Approved  Disapproved  
 Date Student/Parent requests to be dropped/disenrolled from course(s): \_\_\_\_\_  
 Date parent(s)/guardian(s) request conference with Principal for reimbursement remedy: \_\_\_\_\_  
 Date Principal makes final disposition: \_\_\_\_\_  Approved  Disapproved  
 If disapproved, date parent(s)/guardian(s) remit reimbursement: \_\_\_\_\_ Amount: \_\_\_\_\_

NORTH CAROLINA VIRTUAL PUBLIC SCHOOL  
TERMS FOR ENROLLMENT  
RICHLANDS HIGH SCHOOL

The number of seats allocated to Onslow County Schools for enrollment in North Carolina Virtual Public School (NCVPS) online courses is limited. As such, requests for dropping or disenrolling from NCVPS courses is causing seats and opportunities to be lost for students wanting to enroll in NCVPS but couldn't due to the limited allocations.

Due to the situation presented by the dropping or disenrollment of a NCVPS course, Onslow County Schools has requested that a more thorough process for requesting enrollment for a NCVPS course be utilized. In addition to the Principal approving all requests for enrollment, the student and parent/guardian will be required to read and sign the terms for NCVPS enrollment below.

Terms for NCVPS Enrollment

1. Students will not be allowed to request enrollment in NCVPS courses that are/will be taught in the normal classroom environment unless there is an extenuating circumstance.
2. Successful completion of the course is the primary responsibility of the student. Success is largely dependent on the conscientiousness of the student and their ability to work independently and have the motivation to complete coursework without the benefit of an onsite teacher.
3. Once the registrar has submitted the student's request for enrollment to NCVPS, it is understood that the student intends to successfully complete the course(s).
4. Requests to drop or disenroll from course(s) already submitted or approved for enrollment may result in a reimbursement to Onslow County Schools in the amount of Three-Hundred and Fifty dollars (\$350) for each course being dropped or disenrolled from.
5. Extenuating circumstances do exist. As is always the case, extenuating circumstances will be judged, by the Principal; on a case-by-case basis to determine if:
  - a. request for enrollment will be allowed, or;
  - b. if reimbursement will be waived.
6. Students and parents are responsible for all materials needed for online course. This includes but is not limited to textbooks, software not already on OCS computers, lab supplies, etc. . .

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We have read and understand the terms set forth above.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Printed Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(See NCVPS Enrollment Form on other side)